



**Shrimathi Devkunvar Nanalal Bhatt Vaishnav College For Women (Autonomous)**  
**Affiliated to University of Madras - Re-Accredited with 'A+' Grade by NAAC**

**Minutes of Internal Quality Assurance Cell Meeting (2023-2024)**

**&**

**Action Taken Report (ATR)**





**Shrimathi Devkunvar Nanalal Bhatt Vaishnav College For Women (Autonomous)**

**Affiliated to University of Madras - Re-Accredited with 'A+' Grade by NAAC**

**Internal Quality Assurance Cell Meeting (2023-2024)**

**Date: 28<sup>th</sup> June 2023**

**Venue: IQAC Room**

**Minutes of the Meeting**

1. The Academic and Administrative audit was completed and the report was submitted to the authority body
2. Document and data related to AQAR were discussed
3. Preparation of IQAC report for UGC & University of Madras
4. Discussion on NAAC Work

**Action Taken**

- The Academic and Administrative audit was completed and the report was submitted to the authority body
- Allocation of duty criteria wise was discussed and finalized the work structure
- Document and data related to AQAR were discussed
- Encouraged to conduct 55 Faculty Development Programmers to celebrate the marking of 55 years of completion of our college



**DR. R. RADHA**  
Principal i/c

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VAISHNAV COLLEGE FOR WOMEN  
(AUTONOMOUS), CHROMEPET CHENNAI - 44**





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**Internal Quality Assurance Cell Meeting (2023-2024)**

**Date: 10<sup>th</sup> August 2023**

**Venue: IQAC Room**

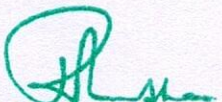
**Minutes of the Meeting**

1. Conduction of IQAC External Board Meeting Discussion was held
2. NIRF/AISHE Report Preparation structure was discussed
3. Research ecosystem process was discussed

**Action Taken**

- Academic and Administrative Audit report was analyzed and consolidated report was presented to the regulatory body
- Feedback on Curriculum was analyzed and submitted to the regulatory body
- The metric wise score analysis was presented to the team for the further flow of NAAC work
- Suggestion was put forth to the Research Cell regarding indexing, publications and research seed money



  
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**Internal Quality Assurance Cell Meeting (2023-2024)**

**Date: 13<sup>th</sup> October 2023**

**Venue: IQAC Room**

**Minutes of the Annual IQAC Board Meeting**

The annual IQAC Board Meeting was held on 13<sup>th</sup> October, 2023 at 10.30 @ IQAC Board Room. The meeting was presided over by the chairperson Dr. R. Radha, Principal In-charge. Dr. G. Vijayasree, IQAC Coordinator welcomed the gathering and introduced the faculty members of the IQAC and the student members of the team to the external members of the IQAC board. She briefed the External members about the various academic activities conducted and organised by IQAC. Dr. P. Beena, Co- coordinator presented the qualitative programmes organized by IQAC in the academic year 2022-23.

The programmes and activities include

- NAAC sponsored a 2-day conference on “Best Practices of Research & Innovation in Steam Higher Education-A Step Forward To Glorify Sustainable Development Goals Through Indian Knowledge System” on 9th & 10th March 2023.
- 5-day FDP partially funded by UGC on the topic, “Enhancing Professional Development for Meeting the Learner-demands of 21st Century” from 15th September- 21st September, 2022
- A one-day workshop for non-teaching members on “Blending Administrative, Managerial and Academic Skills” on 17th September, 2022
- A five-day FDP for faculty members in collaboration with Center for Inclusion and Equal Access in December 2022
- Students’ Clubs initiated by IQAC



  
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The members of the External Board appreciated the efforts of the IQAC team and recorded the following suggestions for future implementation.

- 1) To implement programmes that would facilitate the adoption of Academic Bank of Credits (ABC) in future.
- 2) To begin the preparatory measures for institutional MOOC courses for peer learning
- 3) To upgrade the research journals as indexed journals
- 4) To consider Corporate Source Responsibility (CSR) for mobilizing research funds
- 5) To collaborate with other organizations/ institutions for research funding
- 6) To initiate Pure Science Appreciation Programmes to boost admission in pure science streams

Dr. M. Lekha proposed the vote of thanks.



  
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**Internal Quality Assurance Cell Meeting (2023-2024)**

**Date: 17<sup>th</sup> November 2023**

**Venue: IQAC Room**

**Minutes of the Meeting**

1. Revision of IQAC report for University of Madras
2. NIRF / AISHE Report Preparation was discussed
3. Suggestion was put forth to the Research Cell regarding indexing, publications and research seed money

**Action Taken**

- Criterion wise discussion was made to improvise the documentation style
- Suggestions were given to VCEIID to improve consultancy services
- Skill Development Cell offered value added courses
- Suggestions were made for staff members to publish in indexed journals
- University of Madras Report was submitted Successfully



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**Internal Quality Assurance Cell Meeting (2023-2024)**

**Date: 15<sup>th</sup> December 2023**

**Venue: IQAC Room**

### **Minutes of the Meeting**

1. NAAC criteria wise discussion was held
2. Club Activities were discussed

### **Action Taken**

- IIQA was submitted
- Workshop on Entrepreneurship Skill, Attitude and Behaviour Development was organized
- Department with the support of college management encouraged students to enroll various interdisciplinary and multidisciplinary courses offered by Coursera
- Extension activities with societal themes were organized



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**Internal Quality Assurance Cell Meeting (2023-2024)**

**Date: 22<sup>nd</sup> February 2024**

**Venue: IQAC Room**

**Minutes of the Meeting**

1. SSR related discussion was held
2. NIRF discussion was held
3. Post-SSR preparatory work was discussed

**Action Taken**

- SSR was submitted successfully
- NIRF was submitted successfully



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**Internal Quality Assurance Cell Meeting (2023-2024)**

**Date: 8<sup>th</sup> April 2024**

**Venue: IQAC Room**

**Minutes of the Meeting**

1. NAAC metric wise preparation was discussed

**Action Taken**

- AISHE was submitted Successfully
- The college along with Departments, Cells, Committees, staff members and students geared up for the PTV



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**Internal Quality Assurance Cell Meeting 2023 - 2024**

S.No	Name	Designation	Role in IQAC	Signature
1.	Dr.R.Radha	Principal i/c	Chairperson	
2.	Dr.G.Vijayasree	Assistant Professor, Dept of Statistics	IQAC Coordinator	
3.	Dr.P.Beena	Assistant Professor, Dept of English	IQAC Co- Coordinator	
4.	Dr.Kanthimathi	Vice Principal (Aided)	Member	
5.	Dr.C.Victoria Priscilla	Senior Vice Principal (SFS)	Member	
6.	Dr.Renu Agarwal	Vice Principal Shift-I (SFS)	Member	
7.	Dr.M.S.Lekha	Assistant Professor, Dept of Economics	Member	
8.	Dr.C.B.Nirmala	Assistant Professor, Dept of PBPB	Member	
9.	Dr. S.Hemalatha	Assistant Professor, Dept of Mathematics	Member	
10.	Dr. Saraswathy	Assistant Professor, Dept of Tamil	Additional UGC Nodal Officer	
11.	Dr.Y.Kalaivani	Associate Professor & Dean Dept of B.Com(A&F)	Member	
12.	Dr.M.Mahadevi	Associate Professor & Head(Dept of Computer science with Data science) ,Dept of M.Sc(CS)	Member	
13.	Ms.R.Archana	Assistant Professor, Dept of MA(English)	Member	
14.	Dr.R.VijayaVahini	Head & Assistant Professor of PG Dept of Home Science- FSND	Member	



15.	Dr.S.Kavitha	Assistant Professor, Dept of Maths	Member	<i>S.Kavitha</i>
16.	Mr.S.Sridhar	Superintendent	Member	<i>S.Sridhar</i>
17.	Mrs.C.Vijayalakshmi	Chief Financial Officer	Member	<i>C.Vijayalakshmi</i>
18.	D.K.HemaHari	Founder, Bharath Gyan External Member	External Member	<i>D.K.Hemahari</i>
19.	Dr.Saji K. Mathew	Professor ,Department of Management Studies, IITM - External Member	External Member	<i>S.K. Mathew</i>
20.	Dr.PadmajaPriyadharshini.B.N	Managing Director, M/s Home Plan Guru Civil Consultants P.Ltd., Chennai- (Alumna) -	External Member	<i>P.Priyadharshini</i>
21.	Ms.S.U.Bhavana	II M.Sc Computer Science	Student Representative	<i>S.U.Bhavana</i>
22.	Ms. Smrithi Sukesh	II M.Com (A&F)	Student Representative	<i>S.Smrithi</i>
23.	Ms.Divya	III B.Sc PBPB	Student Representative	<i>M.Divya</i>
24.	Ms. Thanisha Bargavi J	III B.Sc CND	Student Representative	<i>Thanishabargavi J.</i>
25.	Ms.Yuvasripriy R	III BA Economics	Student Representative	<i>Yuvasripriya R</i>

*M. Vijayaree*

**IQAC Coordinator**



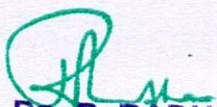
*Dr. R. Radha*

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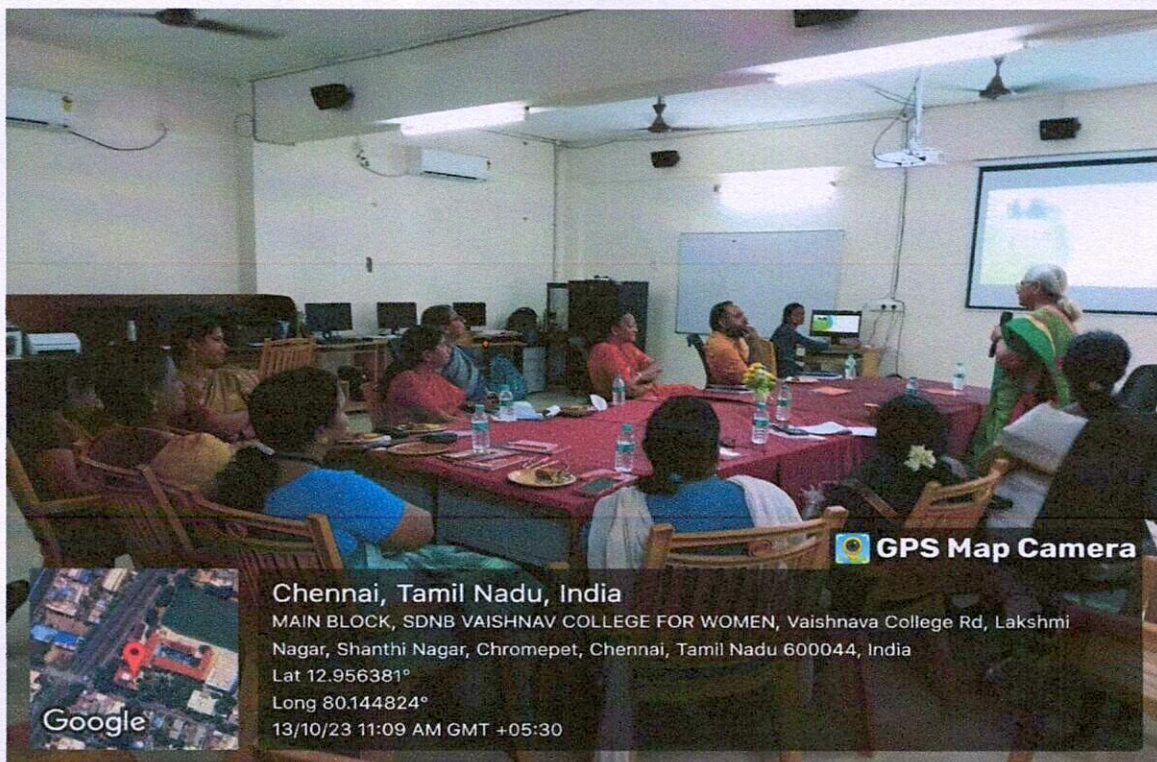



## IQAC Board Meeting Photos 2023-2024



  
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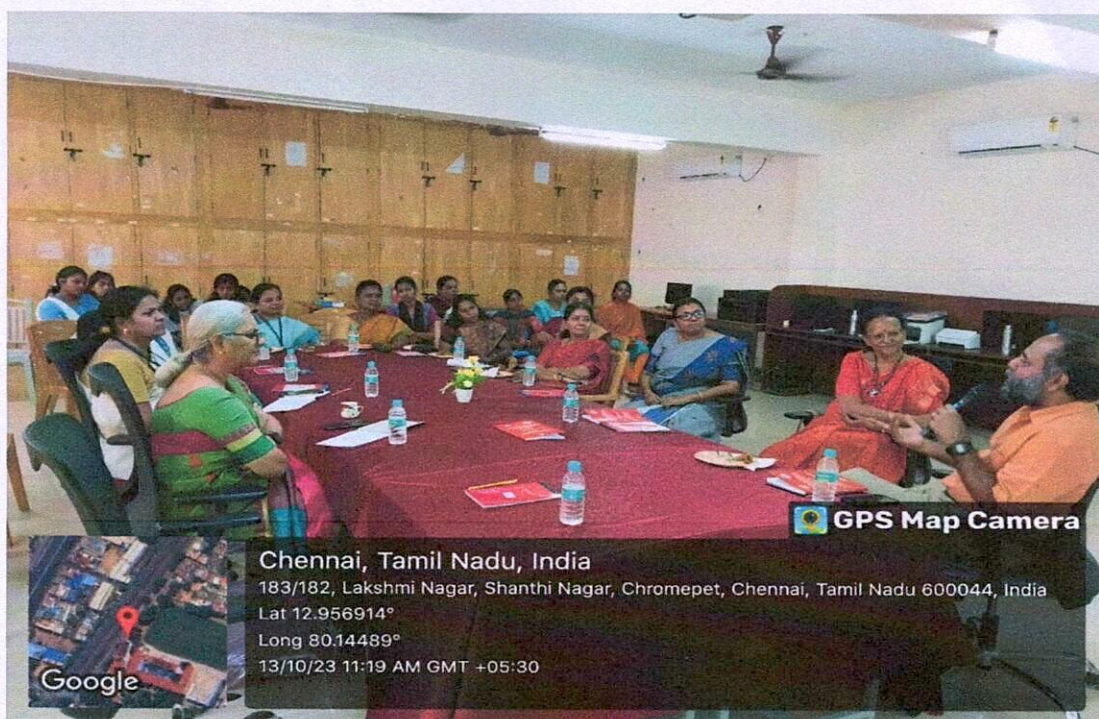





  
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