



Shrimathi Devkunvar Nanalal Bhatt Vaishnav College For Women (Autonomous)
Affiliated to University of Madras - Re-Accredited with 'A+' Grade by NAAC

Minutes of Internal Quality Assurance Cell Meeting (2021-2022)



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Internal Quality Assurance Cell Meeting (2021-2022)

Date: 18th August 2021

Venue: Room No.10@ 11.00 am

Agenda

- Knowledge transfer
- Feedback about a national webinar
- Faculty Induction Programme
- Student Induction Programme
- Faculty Development Programme

The minutes of the meeting:

1. Knowledge transfer about the functionalities of IQAC by the previous IQAC Coordinator
Dr.K.Kanthimathi
2. Analyzed few points about the feedback received for the National Webinar on 6th August 2021
by Dr.Mary Venus Joseph, Kerala on Quality Education Accreditation and Teacher Development
3. Preparatory steps for AQAR, University of Madras report and UGC report submission
4. Discussed the plan to organize webinars related to faculty and staff induction programmes

Actions Taken

- In collaboration with students Union webinars were organized for students
- Data collection for the University of Madras report submission was done meticulously
- A webinar on Intellectual Property Rights was planned to be conducted in October 2021.



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Internal Quality Assurance Cell Meeting (2021-2022)

Date: 26th August 2021

Venue: Room No.9 @11.45 am

The minutes of the meeting:

1. About University of Madras report 2020-2021 submission
2. Data collection
3. College website reformatting
4. Cell and clubs functionalities

Action Taken

- College website reformatting was duly initiated
- Many new clubs and cells were taken shape for the inception



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Internal Quality Assurance Cell Meeting (2021-2022)

Date: 22nd September 2021

Venue: Room No.10 @11.00 am

The minutes of the meeting:

1. Analyzed the challenges faced while collecting data for REPORTS submission
2. UGC Report submitting discussion
3. Preparatory work to install new students' cell/clubs/committees in 2020-2021

Action Taken

- The challenges were fixed for the smooth collection data process
- UGC report was submitted
- 10 new cells and clubs were inaugurated
- A webinar on Intellectual Property Rights was organized on 21st October 2021



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Internal Quality Assurance Cell Meeting (2021-2022)

Date: 24th October 2021

Venue: Room No.10 @12.30 pm

The minutes of the meeting:

1. Preparatory work for the IQAC board meeting
2. Preparatory work for the webinar on Outcome Based Education by Dr.Karthikeyan, Associate Professor & Head , PG and Research Department of Commerce, Vivekananda College, Madurai.
3. Analyzed the feedback received for the webinar on What, Why and How: Comprehending Intellectual Property Rights by Dr. T.N.Shanmugam, Former Professor of Mathematics, Founder Director, Center for Intellectual Property Rights, Anna University on 21st October 2021

Action Taken

- The IQAC board meeting was conducted successfully
- A webinar on Outcome Based Education was organized on 23rd November 2021



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Agenda of Internal Quality Assurance Cell Annual Meeting (2021-2022)

Date: 28th October 2021

Venue: Preview Theatre

The agenda of the meeting:

1. Overview of the college's progress in
 - Academic
 - Curricular Activities
 - Placement
 - Alumni Network
 - Students progression
 - Research
2. Introducing eleven students oriented clubs
3. Annual progressive plan of the departments
4. Student Development Programme
5. Curriculum Enrichment
6. E content development
7. Faculty Development Programme
8. Digital Library



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Minutes of Internal Quality Assurance Cell Annual Meeting (2021-2022)

Date: 28th October 2021

Venue: Preview theatre

The minutes of the meeting

Date : 28/10/2021

Time : 10 am

1. To bring in a provision to take care of physical and mental health both for students and staff members.
2. Students should be made to understand the importance of Openness and Empathy in constructing a healthy society.
3. Focus to be given in developing problem solving skills, innovation skills and entrepreneurial skills to students.
4. Effective Communication skills and personality development skills should be implemented to the students.
5. Women empowerment and Entrepreneurial thinking to be inculcated in students.
6. Teachers are responsible for the growth of students. Students are responsible for the growth of the institution.
7. Let students be the onus in placement cell and campus interviews.
8. Mock interviews can be conducted to junior students by college seniors and alumni to give them a flavour of how interviews are conducted.
9. Increase Alumni interaction/Alumni talks in training students for interviews.
10. SKILL-WILL MATRIX can be done to understand the student's mentality in a better way and do the needful to reduce their weakness and increase their strengths.



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Minutes of Internal Quality Assurance Cell Meeting (2021-2022)

Date: 11th February 2022

Venue: Room No.10

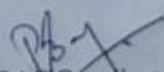
The minutes of the meeting:

1. Department Webpage restructuring
2. Road map and prospective plan of departments
3. Student Satisfaction Survey feedback- discussion
4. Graduate Exit – feedback form discussion
5. AQAR pre-submission discussion

Action Plan

- Departments updated their webpage
- Departments planned and designed their roadmap
- Student satisfaction survey feedback was conducted
- Graduate exit feedback form was fixed

S.No	Name	Designation	Signature
1	Dr.R.Geetha	Chairperson- Principal	R. Geetha
2	Dr.P.Beena	IQAC Coordinator	P. Beena
3	Dr.C.B.Nirmala	Additional Coordinator	C.B. Nirmala
4	Dr.S.Saraswathi	Member	S. S. Saraswathi
5	Dr.P.EzhilNachiar	Member	P. Ezhil Nachiar
6	Dr.G.Gayathri Devi	Member	G. Gayathri Devi
7	Dr.S.Kavitha	Member	S. Kavitha
8	Dr.Vimala Vasudevan	Member	V. Vimala Vasudevan
9	Dr.VijayaVahini	Member	V. Vijaya Vahini
10	Ms.P.Brindha	Member	P. Brindha
11	Ms.S.Sivaranjani	Member	S. Sivaranjani
12	Ms.S.Bharani Lakshmi	Member	S. Bharani Lakshmi
13	Dr.G.Vijayasree	UGC Nodal Officer	G. Vijayasree
14	Ms.HemaHari	External Expert- Conceptualizer	H. Hema Hari
15	Mr.R.Viswanathan	External Expert – Industrialist	R. Viswanathan
16	Dr.PadmajaPriyadharshini.B.N	External Member -Alumna	P. Padmaja Priyadharshini
17	Mr.S.Sridhar	Superintendent- Member	S. Sridhar
18	Mrs.C.Vijayalakshmi	Administrative Staff	C. Vijayalakshmi
19	Ms.Akshaya.G	Student Representative (Arts)	A. Akshaya
20	Ms.GokulaPriya.S	Student Representative (Science)	G. Gokula Priya
21	Ms.Supraja.G	Student Representative (Commerce)	S. Supraja
22	Ms.SnehaRaju	Student Representative (Commerce)	S. Sneha Raju
23	Ms.Reena	Student Representative (PG)	R. Reena
24	Ms.S.Ramya	Student Representative (PG)	S. Ramya


IQAC Coordinator


Principal