

MINUTES OF THE IQAC MEETING -V (2019-2020)

DATE: 13/2/2020 @ 1.30 PM

VENUE: IQAC ROOM

The IQAC members met to discuss the following:-

- Uploading of Online AQAR
- Extension of UPS Facility for Main block departments.
- Follow up of all club Activities.
- The progress of classes conducted by Finmark trainers was assessed and exam strategies were formulated.
- Alumni member suggested improving communications skills for employability.

Action Point	Action Plan	Responsibility	Target Date
AQAR Uploading	Work on criteria wise uploading with documentation	IQAC	March 2020
Infrastructural development	UPS facility to all Main block Departments	Administrative Officer	April 2020
Follow up and review of all Club activities	Events organised	Respective Club Incharges	March 2020
Institute Innovation council	Training of students on block printing, Jute bag making etc.	IIC team	March 2020

S.No	NAME	DESIGNATION	Signature
1	Dr. R. Geetha	Chairperson -Principal	R. Geetha
2	Dr. K. Kanthimathi	Coordinator	K. Kanthimathi
3	Dr. S. Hemalatha	Coordinator (Asst)	S. Hemalatha
4	Dr. G. Shanthi	Member	G. Shanthi
5	Dr. G. Tamilselvi	Member	G. Tamilselvi
6	Dr. P. Koteeswari	Member	P. Koteeswari
7	Dr. D. Lalitha	Member	D. Lalitha 16/12/2020
8	Mrs. P. Amirtha	Member	P. Amirtha
9	Mrs. A. Arundhathi	Member	A. Arundhathi
10	Mrs. G. B. Hema Malini	Member	G. B. Hema Malini
11	Mr. Glenn Roger Carr	External expert - Industrialist	Glenn Roger Carr

12	Ms. D. Yashodhai	External member - Alumni	<u>D. Yashodhai</u>
13	—	Local society member	—

D. Karthimalli
IQAC COORDINATOR

R. Seen
PRINCIPAL