

## **MINUTES OF THE FIRST IQAC MEETING-III (2019-2020)**

**DATE: 3/10/2019 @ 1.30 PM**

**VENUE: IQAC ROOM**

The following members were present:

1. Dr. R. Geetha, Principal
2. Dr. G. Vijayasree, Former IQAC Co-ordinator,
3. Dr. K. Kanthimathi, IQAC Co-ordinator, Assistant Professor, Dept of English
4. Dr. S. Hemalatha, Additional IQAC Co-ordinator, Assistant Professor, Dept of Mathematics
5. Dr. G. Shanthi, , Member of IQAC, Assistant Professor, Dept of Economics
6. Mrs. G. Tamilselvi, , Member of IQAC, Assistant Professor, Dept of Commerce
7. Dr. D. Lalitha, Member of IQAC, Associate Professor, Dept of M.Com
8. Mrs. A. Arundhathi, Member of IQAC, Associate Professor, Dept of English
9. Mrs. G.B. Hema Malini, Member of IQAC, Assistant Professor, Dept of Computer Applications
10. Mrs. Amirtha Padmanaban, Member of IQAC, Assistant Professor, Dept of M.Com(A&F)

The following members were Absent (with prior permission) :

- 1) Mrs. G.Tamilselvi    2) Dr. D.Lalitha    3) Dr. P. Koteeswari

### **Agenda**

- Preparation of UNOM report -Final
- Online feedback format were reviewed and a new format prepared for online entry
- Updating Faculty Achievements and Student's Achievements in CIS.
- Strategies of obtaining project grants from various funding agencies and to expand their research expertise

Action Point	Action Plan	Responsibility	Target Date
UNOM report	Final	IQAC	December 2019
Online feedback by Students	Preparation or modifying questionnaire	ESRM	October 2019
Updating Faculty Achievements and Students Achievements as on date in CIS.	Entry as on date	Association VP's	As applicable
Workshop	Discussion forum	Dean-Research	November 2019